

	<p style="text-align: center;"><b>NSAWA Volunteer Requirements Policy</b></p>	<p style="text-align: center;"><b>Approved: November 2025</b></p>	<p style="text-align: center;"><b>Up for review: November 2026</b></p>
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These requirements will be reviewed and updated annually.

## 1. Coaching Requirements

### a. Coach in Training (CIT)

A CIT is permitted to coach with a club coach. A CIT is **not** permitted to run a club, coach a practice, or coach mat-side at tournaments without the direct supervision of a club coach. A CIT must meet the following requirements:

- Register through 2MEV annually.
- Submit a Criminal Record Check completed after 01/01/2023 and pass screening (see Section 3)
- Submit a Nova Scotia Child Abuse Registry Check completed after 01/01/2023
- Complete Safe Sport Training completed after 01/01/2023
- Complete NCCP Understanding the Rule of Two eLearning Module
- Complete NCCP Making Ethical Decisions Evaluation completed after 01/01/2023
- Complete NCCP Making Headway eLearning Module completed after 01/01/2023
- Complete NCCP Emergency Action Plan eLearning Module

### b. Club Coach

A Club Coach is permitted to run a club, coach mat-side at tournaments, and oversee training at practices independently. A Club Coach must meet all requirements of a CIT as well as **at least one** of the following:

- Complete WCL Part A **and** Part B
- Completed WCL Technical and Tactical Theory **and** WCL Technical and Tactical Applied modules.  
These include the prerequisites: Basic Mental Skills, Teaching and Learning, and Planning a Practice.
- A Maintained Competition Introduction Certification
- A Maintained Competition Development Certification

### c. Age Requirements

- i. The minimum age for a coach is 16 years old.
- ii. The minimum age for a coach to run their own club is 21.

### d. Exemptions

- i. Coaches who are new to coaching at the club level may apply for a transition year exception to courses required. This will be approved on a case by case basis subject to the board of directors discretion.
- ii. There may be an exemption to the age requirement made for students currently enrolled in a Nova Scotia High School who are completing a Personal Development Credit through coaching. Proof of enrollment in the credit will be required.
- iii. To apply for an exemption please contact the President of WNS at [wns.president@gmail.com](mailto:wns.president@gmail.com).

## **2. Other Volunteers- not coaches**

### **a. Parent/Community Volunteer**

These volunteers are members who are in close contact interacting with athletes during practices and/or events. These volunteers must meet the following requirements:

- Register through 2MEV annually.
- Submit a Criminal Record Check completed after 01/01/2023 and pass screening (see Section 3)
- Submit a Nova Scotia Child Abuse Registry Check completed after 01/01/2023
- Complete Safe Sport Training completed after 01/01/2023
- Complete NCCP Understanding the Rule of Two eLearning Module

### **b. Team Managers and Board of Directors**

These volunteers are members who are overseeing the operations and/or finances of a team or are a member of the Board of Directors. These volunteers must meet all requirements of a Parent/Community Volunteer as well as the following:

- Complete NCCP Making Ethical Decisions Evaluation completed after 01/01/2023
- Complete NCCP Making Headway eLearning Module completed after 01/01/2023