



2021 Canada Games Manager Application

Wrestling Nova Scotia is looking for passionate and dedicated person to assume the role of manager for the Canada Games in 2021 in Niagara, Ontario.

Name:

Address:

Telephone:

E-mail:

A current Criminal Records Check and Child Abuse Check will be required within 60 days from the selection date, if not provided at the time of application. The applicant must have completed the mandatory Wrestling Canada Safe Sport requirements.

Please edit this document and submit this application to enickerson@sportnovascotia.ca and wns.secretary@gmail.com before **9:00PM October 15, 2019**.

Why do you want to manage the Canada Games team?

Tell us about your managing experience?

What is your experience with multi-tasking and organizational skills?

Do you have experience with planning training camps and tournaments?

Do you have experience in procurement?

Do you have experience with budgeting and forecasting?



If you are over budget, what strategies would you introduce to make up the difference?

How will you manage a team that is spread out across the province?

How many hours are you able to dedicate to managing the Canada Games activities on a weekly basis?

Manager Responsibilities

In consultation with the Head Coach, coordinates the activities of the Canada Games age athletes leading up to the wrestle-off and the selected team athletes after the wrestle-off.

In consultation with the Head Coach and the Nova Scotia Amateur Wrestling Association, ensures all arrangements regarding transportation, accommodations, and other preparations are completed and relayed to athletes, coaches, and parents/guardians prior to competitions and/or team camps.

Maintains a communications link with the provincial staff of the Canada Games, including the Mission Staff.

Responsible for the following:

- Distribution of plane tickets at the airport (where applicable);
- Payment of applicable hotel/transportation expenses;
- Ensures proper cash advances are made prior to competitions;
- Assists other staff in monitoring athlete behaviour during the Games.

With the guidance of NSAWA and the Head Coach, lays out guidelines for appropriate behaviour of team members.

Submits a written report after the games of the entire Staff's observations of the trip, recommendations, etc.

Obligated to read and understand all aspects of the Canada Games Technical package.

Coordinate fundraising efforts with Organizational Effectiveness committee.

Dedicate time to attend training camps, both local and out of province.

Accompanies injured athletes for assessment/follow-up.